



2018 IMPORTANT DATES TO REMEMBER

IERC Meetings

Watch for updates on the IERC web page: www.in.gov/dhs/2362.htm

Monday, January 8—1:30 PM, 4012 North Rural Street Indianapolis, Indiana 46205
Monday, March 12—1:30 PM, 4012 North Rural Street Indianapolis, Indiana 46205
Monday, May 14—1:30 PM, 18100 Cumberland Road Noblesville, Indiana 46060
Monday, July 9—1:30 PM, 26861 County Road 26 Elkhart, Indiana 46517
Monday, September 10—1:30 PM, 302 West Washington Street Indianapolis, Indiana 46204
Monday, November 19—1:30 PM, 302 West Washington Street Indianapolis, Indiana 46204

LEPC Funding Requirements & Due Dates

Submit all requirements online at:

<https://tier2.dhs.in.gov/Account/Login.aspx>

- **January 31**—Upload Legal Notice & Meeting Schedule (date/times/locations)
- **March 1**—Input Annual Roster (updates only)
- **March 1**—Input Annual Fiscal Report & Upload Auditor's Report
- **March 1**— Input Bylaws (signed & dated)
- **May 1**—Input Annual Exercise Proposal
- **30 Days After Exercise**—Input Annual Exercise Final Report (December 31 for December exercises)
- **October 17**—Upload Plan and/or Plan Updates (In accordance with plan review comments)
- **Two Months After Each Meeting**—Upload Minutes & Online Sign-In Sheets
 - March 1 for November/December meetings in preceding year
 - 4 yearly meetings *minimum* with a quorum of *rostered members*
 - *minimum* 2 mtgs. January-June; *minimum* 2 mtgs. July-December

IERC/EMAI Conference—October 16–19, 2018

Annual Award Recommendations—Due August 31, 2018

Send correspondence to indianalepc@dhs.in.gov